

Land Technician
Pittsburgh, Pennsylvania



Company Overview:

Our client is an international upstream oil and gas company, with 95% of its production in three core areas: North America, the North Sea and Southeast Asia. In recent years, our client has diversified their oil assets in North America and has instead focused its efforts on natural Gas with particular interest in the Shale Gas plays in North America.

The company has a particular interest on the Marcellus Shale play in Pennsylvania. In the Marcellus, the Company has budgeted close to \$1 billion, ramping up to 10 drilling rigs over the course of 2010. Our client currently holds around 800,000 acres of property and plans to drill in excess of 170 net wells in the Marcellus region in 2010.

Position Overview and Responsibilities:

The Land Technician will be located in the company's new office in Pittsburgh, PA. The successful candidate will be responsible for:

- Researching complicated contract, lease, title and land owner issues, and communicating results internally and externally.
- Providing analysis of land contracts and leases and calculate working and net revenue interests.
- Processing and monitoring invoices from field brokers, title attorneys and route AFE's internally and externally.
- Supporting Landmen with reports such as determining status' of leases and unleased interests.
- Preparing paperwork and correspondence to be sent to partners.
- Updated relevant internally databases to ensure compliance.

Qualifications/Requirements:

- A High School diploma or equivalent certification plus a minimum of 2 years work- related land technician/analyst experience in the Oil & Gas industry.
- Candidate must be proficient with Microsoft Word, Excel, PowerPoint and Outlook.
- Excellent written and oral communication skills.
- High degree of initiative, attention to detail and accuracy, timeliness and an ability to juggle multiple priorities and deal with time sensitive issues in an effective manner.
- Ability to work effectively both independently and as part of a team.
- Ability to manage projects, follow through on assignments and manage deadlines.

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